

Committed to Peace

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forumZFD



Peace work worldwide during the global pandemic

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# 2020 Annual Report



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## Legal information

Forum Ziviler Friedensdienst e. V. (forumZFD)

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## Image credits

The cover image shows activists from SHIFT, our partner organisation in Tripoli, Lebanon. As part of the 'Future Together Now II' project, they help their communities to establish inclusive structures, handle conflicts independently and without violence, and build relationships. Together, they developed strategies on how economically or socially disadvantaged locals can better cope with the COVID-19 pandemic. ©SHIFT/Shadda Media Lab

All photos without credits: © forumZFD e. V.

August 2021



## About forumZFD

At forumZFD, we support people facing violent conflicts on their path to peace. Our organisation was established in 1996 by peace and human rights groups in reaction to the Balkan wars. We have been committed to helping overcome war and violence ever since.

Today we work with peace consultants in Germany as well as in twelve other countries in Europe, the Middle East and South East Asia. Our professional conflict transformation work would not be possible without the specialist training offered by the Academy for Conflict Transformation, which runs courses and seminars for people involved in international peacebuilding. We actively advocate civil peace policy through campaigns as well as lobby work and public outreach activities.

forumZFD is recognised by the German federal government as a member of the Civil Peace Service (CPS) consortium and a signatory of the Transparent Civil Society initiative. We finance our work with public and private funding, donations and membership fees.

forumZFD was conferred the Gustav Heinemann Award in 1997, the Göttingen Peace Award in 2005, and the Sievershäuser Ermutigung Peace Prize in 2014.

## Dear Readers,

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In the second year of the global pandemic, this annual report looks back on a year full of unexpected turns:

We take a look back to the early days of the global crisis that has affected our work as an international peace organisation in each of the 13 countries we are active in. No one has been spared from the dangers and consequences of the pandemic: neither the staff, the members, the sponsors nor the supporters of forumZFD or our partners. Indeed, the pandemic has proven to be a truly global challenge.

It has affected every conceivable aspect of our work: the training courses, which had to be moved online from one day to the next; the peace runs, most of which had to be cancelled; the many events and encounters worldwide for which we had to seek new formats and, last but not least, many colleagues, who were only able to return to their workplace after many weeks or who were unable to leave the country.

The 2020 annual report also highlights the enthusiastic commitment of all those who helped carry us through this year though. In addition to the staff and members, it was not least our supporters and donors whose involvement has allowed outstanding feats to be achieved. We have been able to pass on the solidarity we experienced: to partners in Ukraine affected by the pandemic as well as to many people in Lebanon, whom we were able to help psychosocially in the aftermath of the devastating explosion through our partners.

2020 was far more than just a crisis year though. A look at the work in our programme countries and our lobby work for genuine peace policy confirms that we have continued to make good progress in our peace endeavours. The retrospect also makes clear that despite the acute challenges, we were able to set our sights on new goals, such as our aim to become an anti-racist peace organisation. It is nonetheless clear now, in summer 2021 when this annual report was prepared, that we will also have to address the global pandemic and its consequences in next year's annual report.

The 2020 annual report updates on our efforts to create alternatives to violence in conflicts through our work. Read on the following pages how we managed to conclude 2020 somewhat exhausted but intact and optimistic despite the extreme uncertainty.



**Oliver Knabe**  
Executive Board  
(Chairman)



**Sonja Wiekenberg-Mlalandle**  
Executive Board  
(Finance, HR & Administration)



**Alexander Mauz**  
Executive Board  
(Programmes & Qualification)

# Report of the Supervisory Board

## Challenges during the 2020 pandemic year

The 2020 financial year was a crisis year for forumZFD during which we faced unprecedented challenges due to the global COVID-19 pandemic. It was also a year of solidarity, creativity, innovation and resilience though. Thanks to this resilience, the impressive wealth of ideas and the tireless diligence of the forumZFD staff, everyone managed to make it through this year exhausted, but stronger as an organisation.

The Supervisory Board met a total of five times. While in-person meetings could take place at the end of February and in mid-September, all of the other meetings were held as video conferences. Aspects covered included:

- **How to handle the strained financial situation** in the wake of cancellation of all of the peace runs due to the pandemic and the partial loss of subsidies.
- Discussion, decision-making and introduction of a **code of conduct** for the organisation. Members of the Supervisory Board were involved in the preliminary discussions.
- With regard to forumZFD's future growth, membership in the 'Initiativenhaus' in Cologne as an **option for meeting our additional space needs**.
- Receipt and discussion of the regular **reports from the Executive Board**.
- Acceptance of the audit report and approval of the Executive Board's actions in the 2019 financial year.
- Deliberation on the **composition of the Supervisory Board** pursuant to the requirements of the association statutes.
- Preparation of the association's first ever virtual **annual general meeting**.
- **Discussions with member organisations** to clarify mutual expectations and confer on our future collaboration.

While we spent the first few months of the year after the staff appraisals with the Executive Board discussing how we could better meet our duty of care and reduce the workload for our Executive Board, from March the workload became heavier than ever before.

The Executive Board regularly updated the Supervisory Board on pandemic-related decisions. A switch to remote work was facilitated within a matter of days, with the Academy's courses converted to online formats and the work in the project countries also mostly moved online. Overall, it became apparent that forumZFD has a well-functioning crisis management system, which allowed work to continue seamlessly. It was also impressive how well the team in Lebanon cooperated with the team in Cologne, despite the immensely stressful situation following the devastating blast in Beirut in August 2020. At the same time, however, we have all seen that peace work as we understand and organise it at forumZFD depends on personal encounters.

While it might not belong in an annual report formally, we would like to take this opportunity to sincerely thank all of the staff in the project countries and at Peace House in Cologne for their perseverance, great ideas and exemplary cooperation. As an expression of its gratitude, the Supervisory Board proposed that all 150 employees be granted an additional day off in May 2021. ■

### forumZFD e. V. Supervisory Board



**Michael Germer**  
Chairman



**Mareike Junge**  
Deputy Chairwoman



**Kiflemariam  
Gebrewold**  
Board Member



**Raana Gräsle**  
Board Member



**Dr. Stephan Hocks**  
Board Member



**Dominique Pannke**  
Board Member



**Peter Tobiassen**  
Board Member



**Helga Tempel**  
Honorary Chair-  
woman



# 2020 annual report

## Peace work during the global pandemic

**The explosion in the port of Beirut in August 2020 is symbolic of the polycrisis that has affected our partners, our work and us this year. This crisis within the crisis also shows how we can work together and in solidarity to perform peace work during the pandemic.**

**In this year's report, we share details of how forumZFD worked to foster peace during this extraordinary year – through training at our Academy, our civil conflict transformation and our continuous calls for a genuine peace policy. We moreover provide an overview of the concrete figures and accounts for the association, foundation and limited company (GmbH) in the reporting sections on the following pages.**

In 1964, German Federal President Gustav Heinemann stated: “War is not the quintessential emergency in which man has to prove himself [...] Rather, peace is the emergency in which we all have to prove ourselves.” Indeed, the pandemic that has impacted our work here at forumZFD in 2020 is not a consequence of war. That being said, it certainly makes high demands of peace work – as the reports from our international projects such as those in Jordan

show. The scandal of global rearmament and the continued adherence – also of Germany and the European Union – to nuclear deterrence during the pandemic does not provide any solutions to the global challenges. It was thus all the more important for us to point out the gravest flaws in peace policy, which include the EU's military aid known as the Peace Facility that was negotiated in 2020.

### Training of peace consultants

While the pandemic has had a negative impact on our Academy for Conflict Transformation, it has also yielded opportunities. Our learning curve in digital learning was very steep, which in turn enabled us to further enhance the quality of all our offers. The expanded online offers also allowed us to reach more people, many of whom would not have been able to come to Germany even if there hadn't been a global pandemic. A total of 160 people participated in the Academy's online seminars and information sessions in 2020.

Our full-time training, which usually brings participants from all over the world together twice a year for ten weeks at our conference centre in Königswinter near Bonn,



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*In our online discussion, youth social worker Alfred Bernard and retired chief police officer Uwe Jordan talked about racism, enemy images and the relationship between young people and the police.*

was particularly affected by the contact and travel restrictions. The attendance courses had to be cancelled and a new online-based concept developed within a matter of days.

This proved a success however: the 31 participants in the two online training courses held in 2020 greatly appreciated the opportunity to exchange and to develop their professional expertise despite the adverse conditions that prevailed at the time. Keeping in touch with others working in peace and conflict work has played an important role for everyone. ▶



© Julius Wanyama

*Academy alumni continued their peace work worldwide. Julius Wanyama is based in Mombasa, Kenya, and, among others, helped peace activists to combat stigmatisation and to address insecurities caused by the pandemic.*



Following the huge explosion in the port of Beirut, Lebanese civil society regularly called for demonstrations to demand fundamental reforms of the political system.

### Project and programme work

In 2020, our programme in **Iraq**, which is still relatively new, mainly worked to set up the administration in Erbil and Baghdad and to arrange future activities. We successfully completed the organisation's registration with the authorities in Baghdad in September 2020. We have moreover prepared a context and conflict analysis for the Nineveh region and have already made preliminary contact with potential new partners.

Due to the COVID-19 restrictions, we were only able to carry out the measures we had planned to a limited extent. The pandemic has led people to increasingly be pushed into poverty through the lockdown of their businesses, loss of jobs and restrictions on freedom of movement, and to greater social pressure among the population.

Politically, 2020 was a very turbulent year for **Israel and Palestine**: in addition to the COVID-19 restrictions, changing international relations and the domestic political back and forth regarding formation of the Israeli government have hampered our

work and that of our partner organisations. Restriction of the freedom of movement and the growing fragmentation and compartmentalisation meant that encounters and dialogues were hardly possible across borders. At the same time, we experienced a remarkably high willingness to organise cross-border events together. The greatest challenge that the pandemic brought was not only to offer formats online, but also to keep the subsequent exchange between people alive.

In **Jordan**, we focused on providing intensive support to our partner organisations during the COVID-19 restrictions in 2020. We also enjoyed successes: an agreement was reached between our partner Land of Peace and the municipality of Al-Mafraq to empower marginalised groups; a platform was set up to enable young people to communicate their needs to the local govern-

ment; and a training concept was developed for teachers and social workers on how to deal with the pandemic-related increase in domestic violence.

The COVID-19 outbreak meant we had difficulties reaching people with no access to the internet for economic and social reasons, especially in the second half of the year. The pandemic and the associated restrictions have further weakened the health care, social and economic situation in the country, fuelling discontent with the government.

Our work in **Cambodia** was also affected by the pandemic. We provided the teachers at our partner organisation, the Preah Sihanouk Raja Buddhist University of Battambang (SBUBB), with the equipment they need to continue teaching methods of non-violent conflict transformation.

*Our partner Responsible Young Leaders' Organisation (RYLO) brought a group of students together to develop creative methods to counteract aspects such as the online recruitment of young people by armed groups, including terrorist organisations.*





*Western Balkans:  
young peace activists from Kosovo  
discussed bullying and climate change  
during 'THE FUTURE WE WANT 2' project.*



The meditation offers were expanded, too – also online. These addressed how to deal with stereotypes and discrimination, but above all also provided emotional support in dealing with the effects of the pandemic. The interfaith dialogue initiated by the SBUBB was an important step in bringing diverse religious groups and leaders together to exchange on Cambodia's past.

A growing number of people in **Lebanon** have needed psychological support since the COVID-19 outbreak and in the wake of the explosion in Beirut in August 2020, but have rarely had access to such support. A targeted appeal for donations allowed us to support organisations that provided immediate assistance and also expanded their services in the long term. The country's only hotline for mental support and suicide prevention, which is run by the organisation Embrace, was able to improve access to its services with new software and to also support people without the necessary financial means through a patient fund. Children were given the opportunity to work through their traumatic experiences at Haret Hreik community centre. The independent media platform, The Public Source, moreover contributed to the clarification of events with research and analyses, exposing grievances such as corruption and nepotism in Lebanon in Arabic and English.

In February 2020, we hosted an international conference on peace journalism in Davao in collaboration with our **Philippine** partner organisations Media Educators of Mindanao (MEM), the Asian Institute of Journalism and Communication (AIJC), and the Asian Media Information and

Communication Centre (AMIC). Over 300 participants discussed the opportunities and challenges in this area of work and its contributions to lasting peace.

We also used the year to explore opportunities to work with other marginalised groups (including indigenous communities). Our aim was to identify the need for capacity building in the field of civil conflict transformation in order to subsequently develop methods adapted to the local situation to deal with conflicts in the communities in a non-violent way in the future.

The COVID-19 pandemic also placed further pressure on the population of **Ukraine** in 2020. The local elections in October reflected the growing political polarisation among society. We continued all project activities online to the extent possible. A documentary film was produced as part of the Creative Oral History project that shares the experiences of displaced persons and newcomers in order to challenge and break down negative stereotypes. The Peaceful School model project which aims to include peace education in the school curriculum in Ukraine is one further example. In response to the pandemic, we reorganised the supervision concept so that stakeholders could participate in online sessions. In addition, we were successfully able to support micro-community activists, who take responsibility for initiating democratising cultural change and solving communal issues in and with their communities.

We were able to find a number of creative virtual solutions in the **Western Balkans**

despite COVID-19. In cooperation with our partner organisations, we released four online video exhibitions on the National Day of the Disappeared (27 April) featuring the stories of families of missing persons. These were also broadcast on television. At the same time, we were also involved in a 'Lights Out' event: countless people switched off their lights for two minutes at 8 p.m. The city of Pristina, the government, several embassies and other institutions also got involved and left the lights off in prominent buildings.

Insecurities and xenophobia grew in the region during the pandemic. The reports of hate speech in virtual spaces have grown in North Macedonia where certain sections of the population have been viciously berated and accused of spreading COVID-19. A cooperation was established with the Center for Intercultural Dialogue in Kumanovo to counteract this: young people from different ethnic backgrounds are encouraged to share their stories with each other and others of the hate speech they have experienced. We organised the first public online event at the end of the year with 25 participants.

Similar to our partners, we positioned ourselves more strongly in 2020 against the widespread denial of war crimes during the wars in Bosnia and Herzegovina in the 1990s. Twenty-five years after the Srebrenica massacre, we produced brochures and organised online panel discussions with partners in Bosnia-Herzegovina and Serbia. Larger events befitting such an anniversary unfortunately had to be cancelled due to the pandemic. ▶



*Pupils of the KGS Osterather Straße primary school in Cologne raised around €3,500 during a school-internal peace run and participated in theatre workshops on flight and migration.*

### **Campaigns, educational work and public outreach**

We continued our political lobby work on the EU level in 2020. After the ‘Save the Peace Project Europe’ campaign for the European elections ended, we above all expressed criticism of the European Peace Facility. Over 1,000 supporters participated in our email campaign to the German Foreign Minister Heiko Maas.

We have used the German presidency of the Council of the EU to further our call for the EU as a peace project: we were able to reach a great many people with our appeal to make Europe strong as a peace project together with six other peace organisations and our ad campaign against a ‘Fortress Europe’.

2020 proved a challenging year for our peace policy training courses for adults, as all of the attendance events that had been planned had to be cancelled. We created an entirely new plan in response and developed new online formats, which met with a great deal of interest. A total of more than 1,300 viewers attended our online events. The formats and topics were very diverse; one particular highlight was the ‘Peace for Syria’ online campaign week in which around 350 people were involved.

Cancellation of all of the peace runs in 2020 due to the COVID-19 pandemic led to a loss of donations totalling approximately €140,000. Due to the difficult situation at schools, alternative offers such as our online

fundraising campaigns unfortunately did not prove particularly effective. That being said, the online donation tool developed for this still provides an important basis for future work, as it offers donors further payment options and at the same time means a reduced workload.

Internal peace runs could at least be held at two schools (in Cologne and Münster), with strict hygiene regulations. The school-children raised more than €25,000 and participated in peace workshops. We also successfully trained 32 multipliers for educational work in schools during two online training courses.

Moreover, despite the pandemic, we were once again able to give two young people the opportunity to complete a voluntary social year in political life at forumZFD.

### **Strategic approach**

While the focus was on overcoming the crisis in 2020, we were also able to devote ourselves to selected development goals. We began the extensive process of deciding on a new financial management system to make it easier for us to manage and structure projects from different funding providers. We also started the long-planned anti-racist organisational development process with a review of racism and discrimination within forumZFD. The code of conduct was finalised; we will consider its content in future workshops, with a new theme addressed every year.

### **Words of thanks**

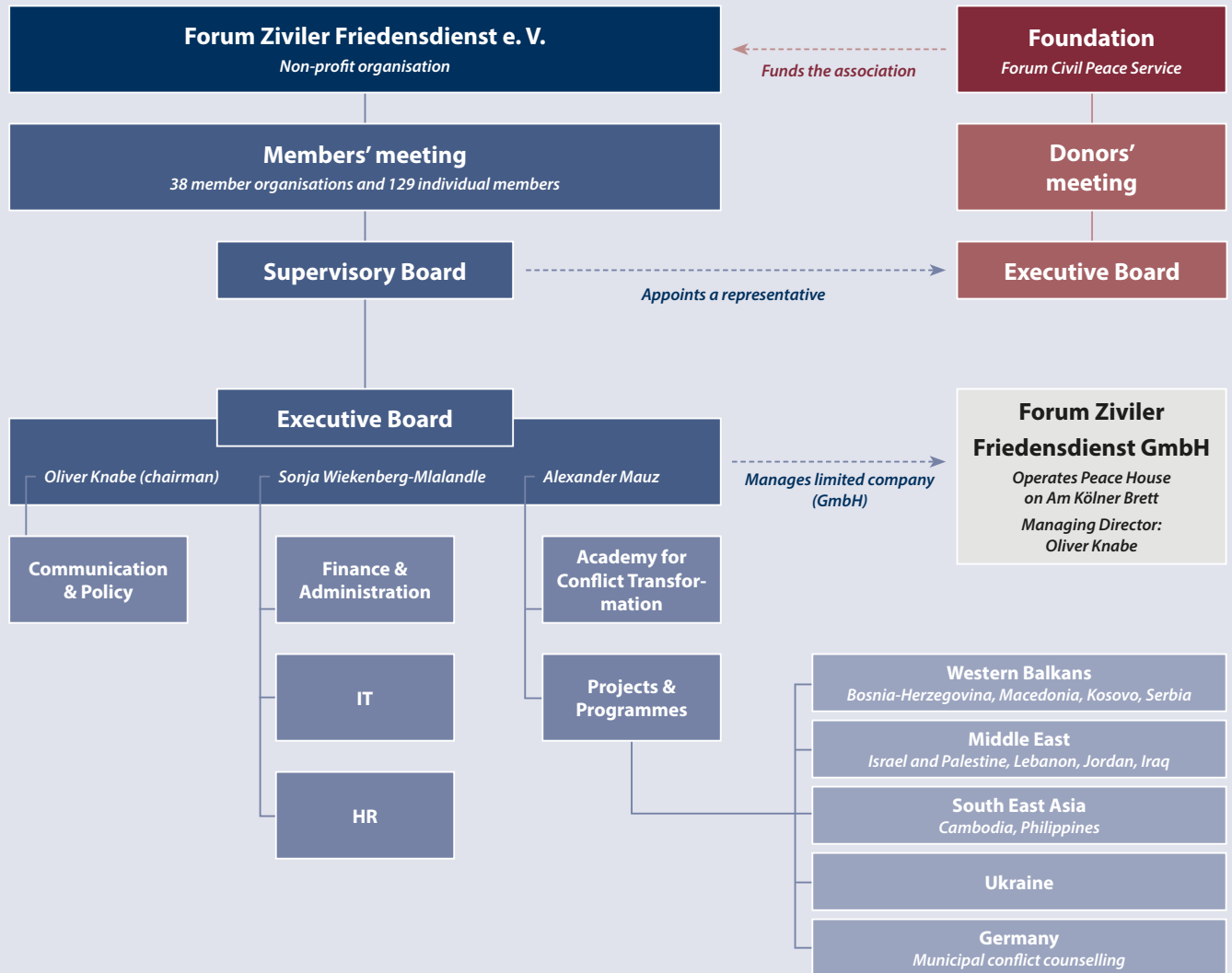
We made it through the first pandemic year thanks to the outstanding solidarity and support of a great many people and partner organisations. This cannot be taken for granted and is an encouragement that will also carry us through future crises.

We would therefore like to express our sincere thanks to our employees in the project locations and at our head office in Cologne as well as our partners both worldwide and in Germany. We would also like to thank our institutional donors, all dialogue partners from civil society and politics as well as our members and member organisations, who have supported us in our work and ensured its democratic legitimacy. Finally, we would particularly like to express our gratitude to all those who supported our work in 2020 on a voluntary basis and/or who helped to finance our peace work with their funding grant or endowment.

Our heartfelt thanks to you all for the trust placed in us. With your support, forumZFD will remain committed to peace in the future. ■



# forumZFD's organisational structure (as at 31.12.2020)



## forumZFD member organisations

Antikriegshaus Sievershausen • Bund für Soziale Verteidigung (BSV) • Bündnis 90 / Die Grünen KV Mettmann • Bündnis 90 / Die Grünen Ortsverband Ratingen • CARE Deutschland Luxemburg e. V. • Deutsche Evangelische Arbeitsgemeinschaft für Erwachsenenbildung (DEAE) • Deutsche Friedensgesellschaft – Vereinigte Kriegsdienstgegner • Dietrich-Bonhoeffer-Verein e. V. • Eine Welt Zentrum Herne • Evangelische Arbeitsgemeinschaft für Kriegsdienstverweigerung und Frieden • Evangelische Landeskirche in Baden – Arbeitsstelle Frieden – Förderverein Willy-Brandt-Zentrum e. V. • Frauennetzwerk für Frieden e. V. • Friedensinitiative Nottuln • Gustav-Heinemann-Friedensgesellschaft • Internationale Ärzte für die Verhütung des Atomkrieges (IPPNW) • Kirchenkreis Hattingen-Witten • Kirchenkreis Münster • Komitee für Grundrechte und Demokratie e. V. • Leserinitiative Publik e. V. • Netzwerk Friedenssteuer e. V. • Ohne Rüstung Leben e. V. • OWEN – Mobile Akademie für Geschlechterdemokratie und Friedensförderung e. V. • Ökumenisches Zentrum Berlin • pax christi Diözesanverband Deutschland • pax christi Diözesanverband Aachen • pax christi Diözesanverband Essen • pax christi Diözesanverband Freiburg • pax christi Köln • pax christi Diözesanverband Limburg • pax christi Diözesanverband Mainz • pax christi Diözesanverband München • pax christi Diözesanverband Münster • pax christi Diözesanverband Paderborn • pax christi Rottenburg-Stuttgart • Theologische Hochschule Friedensau

## Transparency

forumZFD is a signatory of the Transparent Civil Society initiative, which aims at greater transparency, quality and control of non-profit organisations. With its signature, forumZFD commits to enabling the general public online access to ten crucial items of information. These include the association statutes and the names of key decision-makers, along with information on the sources and uses of funding and personnel structures. Please see [www.forumZFD.de](http://www.forumZFD.de) for details.

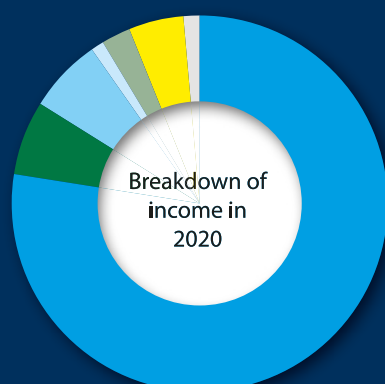


# Income and expenditure / forumZFD

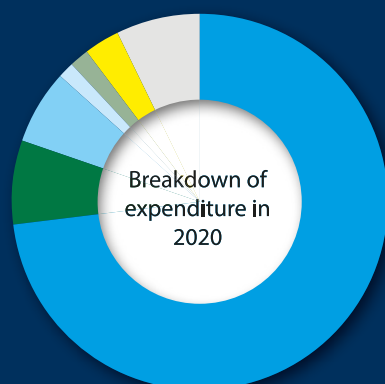
1 January to 31 December 2020

INCOME		2020 (€)	2019 (€)
<b>Institutional grants</b>			
BMZ projects overseas	●	8,210,670	8,033,863
BMZ qualification	●	681,527	670,000
Conflict counselling in Germany	●	674,222	490,838
Third-party/other funding	●	126,208	150,881
<b>Income from qualification measures</b>	●	243,409	298,619
<b>Donations, membership fees</b>	●	523,835	523,298
<b>Interest and other revenue</b>	●	117,948	39,767
<b>TOTAL</b>		<b>10,577,819</b>	<b>10,207,266</b>

EXPENDITURE		2020 (€)	2019 (€)
<b>Project funding and support</b>			
Projects overseas	●	7,585,309	7,393,755
Qualification measures	●	767,492	817,095
Conflict counselling in Germany	●	648,423	467,290
Third party-funded/other projects	●	151,366	170,781
<b>Campaigns as per the statutes, educational/awareness-raising work</b>	●	156,307	183,169
<b>Fundraising, advertising, public outreach</b>	●	342,675	382,846
<b>General administration</b>	●	723,457	723,389
<b>TOTAL</b>		<b>10,375,029</b>	<b>10,138,325</b>



- 77.62% BMZ projects overseas
- 6.44% BMZ qualification
- 6.38% Conflict counselling in Germany
- 1.19% Third-party/other funding
- 2.30% Income from qualification measures
- 4.95% Donations, membership fees
- 1.12% Interest and other revenue



- 73.11% Projects overseas
- 7.40% Qualification measures
- 6.25% Conflict counselling in Germany
- 1.46% Third party-funded/other projects
- 1.51% Campaigns, educational/awareness-raising work
- 3.30% Fundraising, advertising, public outreach
- 6.97% General administration



# Profit and loss statement / forumZFD

1 January to 31 December 2020

INCOME	2020 (€)	2019 (€)
Income – core budget	641,782.93	563,064.14
Income – BMZ projects overseas	8,210,670.06	8,033,863.24
Income – BMZ qualification measures	776,592.64	849,660.22
Income – other project qualification measures	148,343.39	118,958.67
Income – conflict counselling in Germany	674,221.40	490,838.15
Income – third-party/other funding	126,208.27	150,881.09
<b>TOTAL income</b>	<b>10,577,818.69</b>	<b>10,207,265.51</b>
EXPENDITURE		
Expenditure – core budget	-438,993.46	-494,123.63
Expenditure – BMZ projects overseas	-8,210,670.06	-8,033,863.24
Expenditure – BMZ qualification measures	-776,592.64	-849,660.22
Expenditure – other project qualification measures	-148,343.39	-118,958.67
Expenditure – conflict counselling in Germany	-674,221.40	-490,838.15
Expenditure – third party-funded/other projects	-126,208.27	-150,881.09
<b>TOTAL expenditure</b>	<b>-10,375,029.22</b>	<b>-10,138,325.00</b>
Transfers to/withdrawals from reserves	-133,626.58	-35,495.07
<b>BALANCE SHEET PROFIT/LOSS</b>	<b>69,162.89</b>	<b>33,445.44</b>

The association recorded net profit totalling €69,162,89 during the reporting period. The profit carried forward (profit from previous years plus reserves formed) also increased to €92,062.92 (loss in previous year: -€75,009.10).

The deficit (i.e. the association's debt) from the previous year of €41,563.66, which was not covered by equity capital, was paid in full from the balance sheet profit. The reserves increased by €133,626.58 to €216,275.00 (previous year: € 82,648.42).

The association was greatly affected by the COVID-19 pandemic in 2020: among others, all of the peace runs planned for 2020 had to be cancelled and the income from administrative cost subsidies was less than planned. The Executive Board responded to these developments with financial and organisational measures: the Academy's courses were converted to digital formats and an application was submitted for emergency government aid. The negative effects could partially be offset by another very good general donation result, including the funding grants.

The association's total turnover rose from €10.2 million in 2019 to €10.6 million in 2020. This represents a further increase of around 3.6 percent compared to the previous year. This is largely due to the increase in funding from the German Federal Ministry for Economic Cooperation and Development (BMZ) as part of the Civil Peace Service (ZFD) programme on the one hand

and to the special initiative to tackle the root causes of displacement also implemented by the BMZ on the other. forumZFD has campaigned for an increase in funding for the Civil Peace Service for many years now in collaboration with members of the Civil Peace Service consortium.

On the expenditure side, spending on the so-called "core budget" (i.e. not covered by the institutional support for our project work) decreased slightly compared to the previous year by around 9 percent. This reduction was due to the postponement of selected activities until 2021. In addition, short-time work was introduced in April 2020 until the end of August 2020, and travel expenses were eliminated. After releasing reserves totalling €35,495 in the previous year, this year's positive financial statement meant that we were able to form new reserves totalling €133,626 in 2020.

The administrative costs remained at a constantly low level compared to the previous year, lying at around 10.3 percent.

The Forum Ziviler Friedensdienst limited company (GmbH), which acquired Peace House on Am Kölner Brett in 2012 and has operated the property ever since, is wholly owned by the association. The limited company (GmbH) closed the 2020 financial year with a profit of €8,674.70 (see the financial report for the limited company on p. 16–17).

# Balance sheet / Forum Ziviler Friedensdienst e. V. Cologne

As at 31 December 2020

ASSETS	2020 (€)	2019 (€)
<b>A Fixed assets</b>		
I Intangible assets		
Concessions, industrial property rights and similar rights and assets acquired in return for payment as well as licenses	0.00	19,769.00
II Tangible assets		
Other equipment, furniture and fixtures	38,125.00	42,295.00
III Financial assets		
Shares in affiliated companies	25,000.00	25,000.00
<b>B Current assets</b>		
I Accounts receivable/other assets		
Accounts receivable from services	89,043.73	71,227.97
2 Accounts receivable from affiliated companies	1,521.26	2,279.55
3 Other assets	243,810.16	54,593.04
II Assets at credit institutions	2,190,449.12	1,720,142.08
<b>C Accruals and deferrals</b>	10,869.45	9,329.78
<b>D Deficit not covered by equity capital</b>	0.00	41,563.66
<b>TOTAL</b>	<b>2,598,818.72</b>	<b>1,986,200.08</b>

## Explanations of the balance sheet forumZFD e. V. – as at 31.12.2020

### Accounting and valuation methods

The tangible assets are included in the balance sheet with their acquisition or production costs minus the scheduled depreciation. Depreciation is only calculated on a linear basis *pro rata temporis*. Low-value assets with acquisition costs of up to €800 respectively were fully depreciated.

Receivables are shown at nominal values; adjustments have been made to the extent necessary. Liabilities are included in the balance sheet at their settlement value.

The reserves are developed in line with the statutory requirements. The provisions cover all foreseeable risks and have been determined on the basis of a reasonable commercial estimate.

## ASSETS

### A Fixed assets

- I Intangible assets: in 2020, the CiviCRM software was fully depreciated as scheduled.
- II Tangible assets: above all the office furnishings and business equipment are included here, taking the scheduled depreciation into account.
- III Financial assets: an investment was made in a share in the Forum Ziviler Friedensdienst limited company (GmbH).

### B Current assets

- I Accounts receivable and other assets: accounts receivable are mainly from our branch offices and projects. They are contributions, which have already been forwarded but have not yet been deducted. An according sum appears on the liabilities side under "Liabilities from projects".
- II Cash, assets at credit institutions the account balance increased by €470,307.04 to €2,190,449.12.
- C Accruals and deferrals on the assets side include the payments for spending in the coming year already made during this period.
- D Deficit not covered by equity capital: The deficit of € 41,563.66 from 2019 could be repaid in full from the annual net profit for 2020.



LIABILITIES	2020 (€)	2019 (€)
<b>A Association equity</b>		
1 Loss carried forward	-124,212.08	-157,657.52
2 Free reserves	216,275.00	82,648.42
3 Profit/loss on the balance sheet	69,162.89	33,445.44
4 Deficit not covered	0.00	41,563.66
<b>B Provisions</b>		
Other provisions	157,485.00	91,639.00
<b>C Liabilities</b>		
1 Liabilities to credit institutions	0.00	307.29
2 Liabilities from deliveries and services	51,432.85	15,760.36
3 Liabilities from projects	1,864,310.97	1,484,260.61
4 Liabilities to members	196,682.25	282,965.14
5 Other liabilities	167,681.84	111,267.68
<b>TOTAL</b>	<b>2,598,818.72</b>	<b>1,986,200.08</b>

## LIABILITIES

### A Equity

- I Loss carried forward: every year, the loss carried forward is adjusted by the net profit/loss from the previous year. The loss carried forward from the previous year decreased by €33,445.44 due to the positive annual result.
- II Free reserves: the free reserves were formed in accordance with § 62 para. 1 no. 3 of the German Fiscal Code (*Abgabenordnung*, AO) to the level permissible. We created new reserves totalling €86,626.58 in 2020, which brought the reserves to €169,275. We formed project-specific reserves for this (25th anniversary and campaign for the Bundestag elections) totalling €47,000 for this.
- III Net profit: the net profit corresponds with the outcome of the profit and loss statement.
- IV The deficit not covered by equity in 2019 arose from the balance sheet losses in the previous years and could be repaid in full using the annual net profit in 2020.

**B Provisions:** €36,585.00 can be attributed to holiday reserves. €3,900.00 are for the costs of the annual accounts. To cover the risk of reclaims from audits, we increased the provisions by €63,500 to €105,000. The remaining provisions of €12,000.00 mainly relate to provisions for archiving.

### C Liabilities

- 1 Liabilities to credit institutions.
- 2 Liabilities from projects: includes the invoices open with different suppliers, which were settled within the payment target at the start of 2021.
- 3 Liabilities from projects: project funding already forwarded but not yet used is included here.
- 4 Liabilities from projects: the loans from our supporters are presented here with and without subordination agreements. The loans decreased by €86,282.89 compared to the previous year to €196,682.25.
- 5 Other liabilities: this includes liabilities to the tax office (income tax for December and VAT for salaried workers abroad in accordance with §13b of the German Value Added Tax Act, UStG). In particular, the increase resulted from the obligation to repay a project partner approximately €44,800.

## Audit opinion

The Bonn-based auditing and tax advising company Dr. Krause & Partner GmbH conducted an external audit of forumZFD's accounts.

In its report dated 20 July 2021 on the audit of the 2020 financial year, it stated:

"We conducted our audit of the annual financial statements in accordance with § 317 of the German Commercial Code (*Handelsgesetzbuch*, HGB) and generally-accepted German standards for the audit of financial statements promulgated by the Institute of Public Auditors in Germany (*Institut der Wirtschaftsprüfer*, IdW). (...) In our opinion, based on the findings of our audit, the said annual financial statement complies in all respects with the German trade law requirements and gives a true and fair account of the net assets and financial position of the limited company's operations as at 31 December 2020 and the earnings situation from 1 January 2020 until 31 December 2020 in accordance with the German principles of proper accounting. Pursuant to § 322 (3) sentence 1 of the German Commercial Code (*Handelsgesetzbuch*, HGB), we declare that our audit has not led to any reservations with regard to the regularity of the annual financial statement!"



# Donations as an investment in peace

## How forumZFD uses and multiplies funds

We receive public grants from various institutions and donors (Federal Ministry for Economic Cooperation and Development/BMZ, European Commission/EU, Federal Office for Migration and Refugees/BAMF, municipalities, etc.) for almost all of our programmes of the Civil Peace Service (ZFD abroad), to train peace consultants at our Academy for Conflict Transformation and for the municipal conflict consulting programme in Germany. As a general rule, these funds are used exclusively for the concrete local implementation of projects and include a lump sum for tasks to ensure the orderly management of funds, personnel support and administration. In some cases, we must contribute up to 20 percent ourselves.

We do not or only partially finance measures for project-related advocacy, education and outreach work from public funding. This also applies for advertising and fundraising measures. However, these fields of work form part of the association's core tasks as defined in forumZFD's statutes. Four of the eleven implementation measures detailed under Section 2 para. 3 of the association statutes are described as follows:

*"In particular, the purpose of the statutes is achieved through*

- a) *public outreach for non-violent conflict transformation;*
- b) *committing to a peace policy approach to politics and administration, including the promotion of measures for non-violent conflict transformation and conflict prevention;*
- c) *promoting an active peace policy in Germany and worldwide, in particular through the Civil Peace Service;*
- (...)
- g) *attracting and supporting volunteers who are committed to non-violent conflict transformation."*

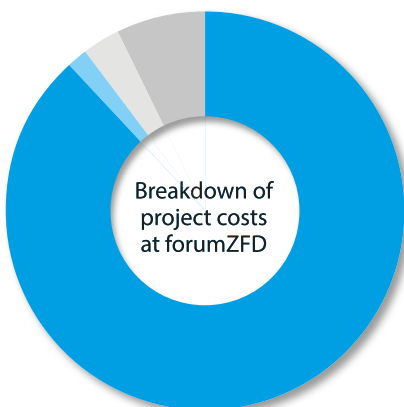
The awareness-raising and lobby work that project implementation entails therefore constitute intrinsic components of our mandate to advocate the establishment of non-violent conflict transformation and measures to prevent violence and urge a change to the military-oriented (security) policy. Raising awareness for the causes of conflicts among politicians and the

German public and for the consequences of violence represents an important contribution to the promotion of civil conflict transformation as a whole. For the causes of violence can often not only be found in the regions where our peace consultants are deployed, but in part in our Western societies themselves.

Hence we make it clear in our communication with our donors that the funds entrusted to us are also used for advocacy, educational work and public outreach in Germany as per the association statutes as well as a reasonable administrative cost share currently totalling 10.3 percent.

With a total budget of around €10.6 million in 2020, the donation income totalled about €524,000 (cf. p. 10–11). In 2020, forumZFD was thus able to generate more than €20 from every euro donated for peace work worldwide by applying for public funding and other institutional grants. In addition, there were special donations earmarked for Lebanon and Ukraine totalling almost €73,000.

**Making a donation to forumZFD is therefore a good and worthwhile investment in peace!** ■

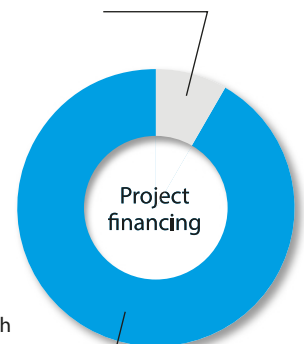


### Breakdown of project costs at forumZFD

(Sample calculation with project costs of €100,000)

88.22%	€88,220	Project support/supervision
1.51%	€1,510	Awareness-raising/educational work
3.30%	€3,300	Fundraising, advertising, public outreach
6.97%	€6,970	Administration
<b>10.27%</b>		

8.37% association funds/donations



91.63% public funding



# forumZFD worldwide

Facts and figures (as at 31.12.2020)

## Western Balkans



### Projects and locations:

Bosnia-Herzegovina: Sarajevo;  
Kosovo: Pristina; North Macedonia:  
Skopje; Serbia: Belgrade

### Number of employees:

26 (deployed: 12; local: 14)

### Project funding:

€1,823,641

### Funding sources:

Federal Ministry for Economic Cooperation and Development (BMZ)

## Ukraine



### Projects and locations:

Kiev, Odessa

### Number of employees:

10 (deployed: 4; local: 6)

### Project funding:

€861,981

### Funding sources:

Federal Ministry for Economic Cooperation and Development (BMZ)

## Municipal conflict counselling in Germany



### Projects and locations:

Town of Ludwigslust; rural district of Peine; town of Peine; town of Verden; city of Salzgitter; town of Hildesheim; town of Osterholz-Scharmbeck; Baden-Württemberg Cooperative State University/Heidenheim; University of Augsburg; Ministry for Social Affairs, Health and Equal Opportunities of Lower Saxony/Hanover

### Number of employees:

3 employees; 12 consultants  
(of which 12 contract workers)

### Project funding:

€674,221

### Funding sources:

Asylum, Migration and Integration Fund (AMIF) of the European Union; Ministry for Social Affairs, Youth and Family of Lower Saxony

## South East Asia



### Projects and locations:

Philippines: Mindanao; Davao; Butuan;  
Cotabato; Cambodia  
Phnom Penh; Battambang

### Number of employees:

Philippines: 17 (deployed: 4; local: 13)

Cambodia: 10 (deployed: 3; local: 7)

### Project funding:

Philippines: €802,522

Cambodia: €548,517

### Funding sources:

Federal Ministry for Economic Cooperation and Development (BMZ); World Food Programme

## Academy for Conflict Transformation



### Offers:

2 "Peace and Conflict Work" online training courses, 1 part-time "Peace and Conflict Work" training course, 6 online seminars, 4 in-house seminars (GIZ), 4 information sessions, 6 masterclasses and 8 X-Changes for alumni and training sessions for staff in the programme countries

### Seminar participants:

Online training – "Peace and Conflict Work": 31

Part-time training – "Peace and Conflict Work": 14

Online seminars: 94

Information sessions: 66

In-house seminars (GIZ): 47

Masterclasses: 93

### Project funding:

€924,936

### Funding sources:

Federal Ministry for Economic Cooperation and Development (BMZ); State Chancellery of North Rhine-Westphalia

## Middle East



### Projects and locations:

Israel and Palestine: Jerusalem; Lebanon:  
Beirut; Jordan: Amman; Iraq: Erbil

### Number of employees:

Israel and Palestine: 11

(deployed: 6; local: 5)

Lebanon: 13 (deployed: 5; local: 8)

Jordan: 8 (deployed: 3; local: 5)

Iraq: 4 (deployed: 1; local: 3)

### Project funding:

Israel and Palestine: €1,468,700

Lebanon: €1,679,023

Jordan: €550,495

Iraq: €435,869

### Funding sources:

Federal Ministry for Economic Cooperation and Development (BMZ), Federal Ministry of Education and Research (BMBF)

## Peace education & campaigns



### Location:

Peace House, Am Kölner Brett

### Projects

Deutschland, Europa und die EINE WELT: Die globale Nachhaltigkeitsagenda als friedenslogische Alternative zu Abschottungspolitik und Nationalismus. Miteinander statt nebeneinander – im Schulalltag und in der EINEN WELT. Kinder und Jugendliche für Frieden und Verständigung – im Schulalltag und in der Einen Welt

### Project funding:

€110,942

### Funding sources:

Engagement Global (EG), Stiftung Umwelt und Entwicklung, Brot für die Welt, own contribution, strategy and anti-racist organisational development were funded by the foundation Dialoge & Begegnungen

As at 31 December 2020, forumZFD employed a total of 49 staff in Germany.

# Forum Ziviler Friedensdienst GmbH

## A safe bank: Peace House on Am Kölner Brett

The Forum Ziviler Friedensdienst limited company (GmbH) operates Peace House. Most of the staff employed at forumZFD's head office are based at this property on Am Kölner Brett. forumZFD e. V. set up the Forum Ziviler Friedensdienst limited company (GmbH) in 2011 to establish a permanent base for the head office by purchasing real estate. The long-planned idea of acquiring a property to use as an office building and thus ensure financial security for the association by creating equity was thereby addressed and implemented.

A report prepared in May 2019 by an independent expert ascertained a market value of €1.24 million for the property, which had been purchased and converted for around €950,000. As the sole shareholder of the limited company, the association thus has considerable hidden reserves at its disposal. This helps to safeguard the association's work.

The purchase of real estate was only possible as loans totalling €450,000 could be obtained from forumZFD e. V.'s backers to

purchase an office building. In addition, four other peace foundations initially invested a portion of their foundation capital (€230,000 in total) in Peace House on Am Kölner Brett and in turn received interest payments to further their own projects. An additional bank loan of €300,000, which has since also been repaid, ultimately made it possible to acquire the building housing the present-day head office in Cologne-Ehrenfeld, which we moved into in spring 2012. To date, the Forum Civil Peace Service Foundation has been able to invest a large portion of its growing foundation capital in the Peace House on Am Kölner Brett (cf. foundation report, p. 18/19). We would once again like to thank all backers for the trust placed in us and for supporting the limited company's financing concept in 2020.

The limited company ended 2020 with net profit totalling €8,674.70. The liabilities to lenders totalled €792,000 and included €757,000 from the Forum Civil Peace Service Foundation.

Due to the continuous expansion of our peace work, the association – as the main tenant of Peace House – has had to lease additional office space in the immediate vicinity of its head office. The association and foundation are examining the possibilities of building or acquiring an office building in Cologne that will enable all staff to work under one roof again. ■



## Profit and loss statement / GmbH

1 January to 31 December 2020

INCOME	2020 (€)	2019 (€)
1 Total income	64,838.74	60,600.45
2 Other operating income		
a Other miscellaneous operating income	101.60	0.00
<b>TOTAL income</b>	<b>64,940.34</b>	<b>60,600.45</b>
EXPENDITURE		
3 Depreciation		
a On intangible assets of fixed assets and tangible assets	-14,087.70	-13,846.00
4 Other operating expenses		
a Room costs	-5,878.63	-4,986.93
b Insurance, contributions and fees	-1,210.85	-251.19
c Repairs and maintenance	-8,719.24	-1,413.71
d Miscellaneous operating expenses	-2,390.47	-12,193.47
e Losses from depreciation or the disposal of current assets and value adjustments for receivables	0.00	-60.00
<b>TOTAL expenditure</b>	<b>-32,286.89</b>	<b>-32,751.30</b>
5 Other interest and similar revenue of which from affiliated companies	200.00	600.00
6 Interest and similar expenses	-24,178.75	-25,787.63
<b>ANNUAL NET PROFIT</b>	<b>8,674.70</b>	<b>2,661.52</b>



# Balance sheet / GmbH

As at 31 December 2020

ASSETS	2020 (€)	2019 (€)
<b>A Fixed assets</b>		
I Tangible assets		
1 Properties, rights equivalent to real estate property and buildings, incl. buildings on third-party land	759,435.08	769,793.13
2 Technical equipment and machinery	3,602.00	0.00
<b>B Current assets</b>		
I Assets at credit institutions	65,569.52	5,377.81
<b>TOTAL</b>	<b>828,606.60</b>	<b>775,170.94</b>
LIABILITIES	2020 (€)	2019 (€)
<b>A Equity</b>		
I Subscribed capital	25,000.00	25,000.00
II Profit/loss carried forward	210.64	-2,450.88
III Annual net profit/loss	8,674.70	2,661.52
<b>B Provisions</b>		
1 Other provisions	1,200.00	4,088.00
<b>C Liabilities</b>		
1 Liabilities to affiliated companies	1,521.26	2,279.55
2 Other liabilities		
– with a remaining term of up to one year: €35,000.00 (€633,592.75)		
– with a remaining term of more than one year: €757,000.00 (€110,000.00)	792,000.00	743,592.75
<b>TOTAL</b>	<b>828,606.60</b>	<b>775,170.94</b>

## Explanations of the balance sheet Forum Ziviler Friedensdienst limited company (GmbH) – as at 31.12.2020

### Accounting and valuation methods

The balance sheet has been prepared in accordance with the provisions of the German Commercial Code (*Handelsgesetzbuch*, HGB).

The tangible assets are included in the balance sheet at their acquisition or production costs minus the cumulative depreciation. Depreciation is only calculated on a linear basis.

Without exception, all receivables and other assets have a remaining term of up to one year and are shown with nominal values. Liquid assets are shown at their nominal value. Liabilities are included at the settlement value.

The other provisions cover all foreseeable risks and have been determined on the basis of a reasonable commercial estimate.

### ASSETS

#### A Fixed assets

I Tangible assets show the property and office building acquired and depreciated on schedule and a water softening facility acquired in 2020.

#### B Current assets

I Cash, Federal Bank assets, assets at credit institutions and in cheques.

### LIABILITIES

#### A. Equity

I Subscribed capital: the company share capital totalled €25,000.00. Forum Ziviler Friedensdienst e. V. participates in the share capital to the full amount.

II Profit carried forward: Thanks to the net profit of €2,661.52 in the previous year, the profit carried forward increased to €210.64.

III Annual net loss/profit: the annual net profit of €8,674.70 was offset against the profit carried forward and carried forward to the new account.

**B Provisions:** The provisions totalling €1,200 relate to the costs associated with preparation of the annual accounts.

#### C Liabilities

1 Liabilities to affiliated companies: this includes the overpayment by forumZFD e. V. for incidental rental costs, which was reimbursed at the start of 2021.

2 Other liabilities are mainly the loans. The loan periods run for between one and four years. The loans increased by €48,407.25. This is due to the delayed repayment of the remaining loans with loans from the Forum Civil Peace Service Foundation.

# Forum Civil Peace Service Foundation

## Record support for peace work in the pandemic year

The Forum Civil Peace Service Foundation is very pleased to have been able to make an important contribution to supporting Forum Ziviler Friedensdienst e. V. financially during the 2020 pandemic year:

At the end of 2020, the Foundation provided a total of €17,000 for the peace work of forumZFD e. V. – the largest amount to date. The foundation has thus supported forumZFD with a total of €58,140 since its establishment in December 2014 and has therefore done an excellent job of fulfilling its purpose detailed in the statutes.

The subscribed capital totalled €496,617 at the end of 2020. This is 21 percent more than at the start of the year! In addition, interest-free loans of €314,110 were available to the Foundation for long-term investment.

The continued willingness among the lenders for Peace House on Am Kölner Brett to transfer their loan invested in forumZFD's limited company to the foundation as an interest-free loan or even as an endowment was particularly pleasing. At the end of 2020, the amount invested in Peace House totalled €757,000. Another €5,000 was temporarily invested with the international cooperative bank Oikocredit as a liquidity reserve at an interest rate of 1 percent.

On the expenditure side, only costs of €3,372 for advertising measures and the again low administrative expenses are

significant. In 2020, the Executive Board's work was once again entirely voluntary and completed free of charge.

The Executive Board continues to see its most important task in attracting investors in peace wishing to make a long-term contribution to peace work even beyond their own lifetime by donating a portion of their assets.

The Foundation will achieve its goal of becoming the sole lender for the Forum Ziviler Friedensdienst limited company (GmbH) and thus for the current office building as soon as the first half of 2021. Since the space capacities at Peace House have now been exhausted, the foundation is working with the association on new long-term opportunities to invest in a 'Peace House 2.0'.

Sponsors are able to help boost the foundation's assets by making a donation of at least €5,000 through a bequest, legacy or gift. Donations and bequests are subject to the legal stipulation that the full amount donated must remain foundation capital. The foundation can only pursue its statutory goal of supporting forumZFD's peace work with the revenue from the foundation's assets and the donations received.

*The 2020 audit report and balance sheet for the Forum Civil Peace Service Foundation is also available online:*

**[www.stiftung-forumZFD.de](http://www.stiftung-forumZFD.de)** ■

### Forum Civil Peace Service Foundation Board



**Heinz Wagner**  
Chairman



**Margrit Röhm**  
Deputy Chairwoman



**Neithard Petry**  
Treasurer



**Tilman Evers**  
Board Member



**Michael Germer**  
Board Member



For more information on how to become an investor in peace as well as on other opportunities to support the foundation, see **[www.stiftung-forumZFD.de](http://www.stiftung-forumZFD.de)**.

In case of questions about the foundation, please contact:

**Petra Gramer**, Donation Communications and Fundraising Officer  
**Phone: +49 (0)221 91 27 32-32, Email: [gramer@forumZFD.de](mailto:gramer@forumZFD.de)**

## Profit and loss statement / Foundation

1 January to 31 December 2020

INCOME	2020 (€)	2019 (€)
Operating income	1,270.00	3,500.00
Other interest and similar revenue	19,526.25	13,320.00
<b>Total income</b>	<b>20,796.25</b>	<b>16,820.00</b>
EXPENDITURE		
Room and advertising costs	-3,167.04	-2,547.12
Other costs	-205.03	-159.80
Other expenses	-17,000.00	-15,000.00
<b>TOTAL expenditure</b>	<b>-20,372.07</b>	<b>-17,706.92</b>
<b>ANNUAL NET PROFIT</b>	<b>424.18</b>	<b>-886.92</b>

## Balance sheet / Foundation

As at 31 December 2020

ASSETS	2020 (€)	2019 (€)
<b>A Current assets</b>		
I Other loans		
1 Loans	757,000.00	489,000.00
2 Oikocredit	5,000.00	15,000.00
II Cash, Federal Bank assets, assets at credit institutions and in cheques.	49,824.47	61,166.70
<b>TOTAL</b>	<b>811,824.47</b>	<b>565,166.70</b>

LIABILITIES	2020 (€)	2019 (€)
<b>A Equity</b>		
1 Subscribed capital	496,616.97	411,116.97
2 Profit carried forward	673.72	1,560.64
3 Annual net profit	424.18	-886.92
<b>B Liabilities</b>		
Other liabilities	314,109.60	153,376.01
<b>TOTAL</b>	<b>811,824.47</b>	<b>565,166.70</b>

## Explanations of the balance sheet Forum Civil Peace Service As at 31 December 2020

### Accounting and valuation methods

The balance sheet has been prepared in accordance with the provisions of the German Commercial Code (*Handelsgesetzbuch*, HGB).

Without exception, all receivables and other assets have a remaining term of up to one year and are shown with nominal values. Liquid assets are shown at their nominal value. Liabilities are included at the settlement value.

### ASSETS

#### A Current assets

- I Other loans include the loan to forumZFD limited company (GmbH) totalling €757,000 and the investment in a liquidity reserve with Oikocredit cooperative bank.
- II Cash, Federal Bank assets, assets at credit institutions and in cheques.

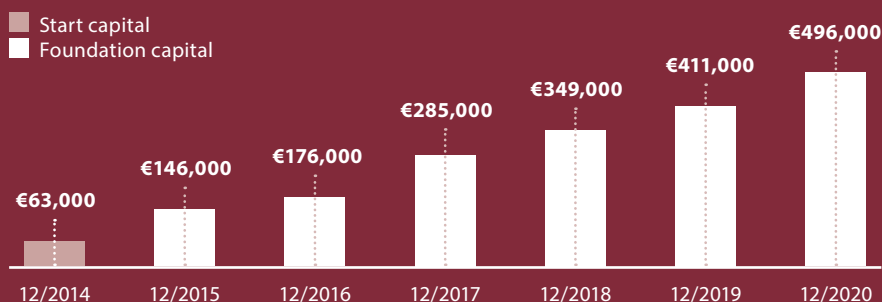
### LIABILITIES

#### A Equity

- I Subscribed capital: the foundation capital amounts to €496,616.97 (€433,616.97 in endowments and €63,000 in foundation contributions). The new endowments totalled €85,500 in 2020.
- II Profit carried forward: thanks to the annual net loss in the previous year, the profit carried forward of €1,560.64 decreased by €886.92.
- III Annual net loss/profit: the annual net profit of €424.18 was added to the profit carried forward totalling €673.72 and carried forward to the new account.

**B Other liabilities** are mainly the loans. The loan periods run for between one and five years.

## Capital development





*“I will respect human rights and human dignity and act under the basic premise of non-violence. [...] I will uphold the principles of gender equality, inclusivity, social justice and solidarity. [...] I will refrain from any form of violence against human beings and nature.”*

(Excerpt from forumZFD's code of conduct)



**forumZFD**

## **Committed to Peace**

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### **forumZFD**

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GLS Gemeinschaftsbank  
Donations account: DE90 4306 0967 4103 7264 00  
Bank für Sozialwirtschaft (BFS)  
Donations account: DE37 3702 0500 0008 2401 01