

JOB DESCRIPTION

Advisor for Planning, Monitoring, Evaluation and Learning (m/f/d) in Davao/Philippines

OPEN FOR BOTH INTERNATIONAL AND FILIPINO NATIONALS

We are looking for a PMEL Advisor to join our dedicated team in the Philippines starting in October 2025

Who we are

forumZFD¹ supports people involved in violent conflicts on the path to peace and strives to help overcome war and violence.

forumZFD is currently working with peace consultants in Germany, as well as eleven other countries in Europe, the Middle East and South East Asia. Its Academy for Conflict Transformation offers a learning space for professional, international peace work. Through dialogue events, educational work and campaigns, forumZFD actively advocates civil peace policy.

forumZFD is recognized by the German federal government as a member of the Civil Peace Service (CPS) consortium. It finances its work through public and private grants, donations and membership fees.

To support this work and make it as sustainable and participatory as possible, forumZFD elaborated its own PMEL system based on Outcome Mapping. Outcome Mapping is a qualitative, participatory and process-oriented PMEL approach.² Currently, forumZFD in the Philippines operates through its offices in Davao, Butuan and Cotabato and works with Philippine partners in the fields of civil conflict transformation and peace building.

Your tasks and responsibilities

The Planning, Monitoring, Evaluation and Learning Advisor is responsible for providing guidance, technical support and capacity building on planning, monitoring and evaluation for the forumZFD programme in the Philippines. The position works in close coordination with the Country Director in the Philippines and the forumZFD Head Office (HO) in Cologne, as well as PMEL Advisor in other country programmes. The PMEL Advisor will coach, capacitate and support the forumZFD team, as well as partners to understand and apply PMEL for peacebuilding and ensure effective programming.

Specific tasks include:

- Support the further development and implementation of forumZFD PMEL standards in close cooperation with Head Office and the Country Director.
- Support the programme team in the implementation of forumZFD PMEL, e.g. facilitating and documenting annual planning processes, as well as further developing the monitoring system on programme and project level.
- Implementing monitoring processes at programme and project level to ensure that there is a strong coherence around the programme and projects' activities.
- Ensure regular data collection, reflection on it and provide support in reports preparation.
- Capacitate, train and support partners of forumZFD, as well as forumZFD programme staff in the Philippines in PMEL.
- Design and facilitate participative process with diverse groups.

¹ Forum Civil Peace Service (forumZFD) becomes Pro Peace. In the Philippines, we are in the process of changing our name. [More Information](#)

² For more information about Outcome Mapping, which is no result-based approach, please see <https://www.outcomemapping.ca/>

Committed to Peace

- Support the knowledge management process for the programme.
- **Reports to:** Country Director

Qualifications:

- Advanced degree in social sciences, peacebuilding, management, international development or other relevant fields.
- Minimum of 3 years' related work in PMEL for peacebuilding or in a development cooperation context, preferably in conflict areas.
- Good understanding of peacebuilding programming.
- Strong experiences of working with PMEL systems, monitoring methodologies and tools.
- High level of knowledge and skills of data visualization and presentation.
- Demonstrated experiences of carrying out quantitative surveys and qualitative and participatory approaches, such as Outcome Mapping.
- Experience in facilitating workshops, training and capacity building, on PMEL and designing and facilitating participative process with diverse group.
- Strong management and organizational skills with good understanding of motivating and working with cross-cultural teams.
- A high level of personal efficiency and an ability to balance multiple tasks.
- Ability to cope with ambiguity and the psychological strains of living in a conflict-affected area, isolation, and under pressure in a complex, politically volatile environment.
- Physical and psychological resilience, good time management including management of healthy work-life balance.
- Willingness to travel frequently, partly through areas in which safety rules have to be observed due to security risks; and adjust to flexible working hours (weekends, workload peaks).
- Fluency in English (project language) both spoken and written, willingness to learn a new language.
- Sound knowledge of common computer applications and social media.

Our offer

We offer an attractive position with responsibilities for a minimum of two years in a growing organization. Working for forumZFD, you will work within the innovative field of conflict transformation and peacebuilding through contributing your ideas and skills.

Start of assignment

Ideally, you are available to start working on **1st of October 2025** (preparation courses, followed by at least two years contract with the option of extension).

Your application

Please apply [here](#) (letter of motivation, CV and contact details of 2-3 reference persons) at the **latest by August 25, 2025**

A selection process (online) is scheduled for mid/end of September, 2025. In case of any questions, please feel free to contact Mr. Sven Reuter at reuter@forumZFD.de.

Please find further information about our organisation and our assignments online at www.forumZFD.de. This job advertisement as well as further employment postings can be viewed at www.forumZFD.de/jobs_

We are looking forward to your application!